

Financial Assistance Award

DENALI COMMISSION
510 L Street, Suite 410
Anchorage, Alaska 99501
(907) 271-1414 (phone)
(907) 271-1415 (fax)
www.denali.gov

Award Number

01360-00

Award Title

Solid Waste Projects - 2011

Performance Period

March 1, 2011 through March 31, 2014

Recipient Organization & Address

RURAL ALASKA COMMUNITY ACTION PROGRAM, INC.
731 E 8th Ave
Anchorage, AK 99501-3772

Authority
112 Stat 1854

CFDA Number
90.100

Denali Commission Finance Officer Certification

Ms. Jennifer Price
03/18/2011

Phone: (907) 278-2309

Recipient DUNS # 020247920

TIN # 920033876

Cost Share Distribution Table

Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000	\$100,000.00		\$0.00		\$100,000.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
Total	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.

Award Conditions to the Financial Assistance Award between the Denali Commission and RurAL Cap for Solid Waste Projects, Award No. 01360

Continued on the following pages.

Signature of Authorized Official - Denali Commission

Electronically Signed

Typed Name and Title

Mr. Joel Neimeyer
Federal Co-Chair

Date

03/17/2011

AWARD ATTACHMENTS

RURAL ALASKA COMMUNITY ACTION
PROGRAM, INC.

01360-00

1. Award Conditions - Solid Waste Project

***Award Conditions to the Financial Assistance Award
Between the Denali Commission and RurAL Cap
For Solid Waste Projects
Award No. 01360
February, 2011***

1. Scope of Work

Denali Commission is providing \$11,558 in FY06, FY08 and FY09 Solid Waste Funding and \$88,442 in FY05, FY06 and FY08 Economic Development Funding to RurAL Cap for Solid Waste Projects. The funding may be supplemented by funds from other federal agencies, including but not limited to the United States Department of Agriculture (USDA). The scope of work under this award is to administer solid waste projects for communities in USDA-designated Persistent Poverty Areas in Alaska.

RurAl Cap will develop, manage and implement solid waste projects selected through the Denali Commission's RFP process. Grants will be awarded on the basis of criteria set forth in the RFP process.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Denali Commission.

The recipient is not authorized to begin work on the identified project, or incur any obligations to the project, until such time as they have received written notification from the Denali Commission to proceed. This written notification may take the form of an official letter or Project Authorization from the Denali Commission Federal Co-Chair or his designee. Notification from the Commission shall include further details of the project, such as the amount of non-federal match secured for the project, and project scope, time and budget clarifying language.

2. Milestones

The following milestones are identified as the major steps to be completed as part of the project. "Planned" dates for the first milestone are included here. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

Milestone	Planned		Actual		Units	Total Cost At Completion
	Start Date	End Date	Start Date	End Date		
RFP Process	3/01/2011	9/30/2011			0	\$0.00
In Progress	10/01/2011	3/31/2014			0	\$0.00
Project Close-out	4/01/2014	06/01/2014			0	\$0.00

3. Award Performance Period

The Award performance period is March 1, 2011 through March 31, 2014. This is the period during which Award recipients incur obligations or costs against this Award.

4. Direct and Indirect Costs

The cost principles of OMB A-122 are applicable to this Award. Indirect costs up to 11.5% are allowable under this Award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

5. Budget and Program Revisions

The Administrative Circular, 2 CFR Part 215 (formerly OMB A-110), applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that RurAL Cap Inc. will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

6. Payments

Payments under this Award will be made by electronic transfer in response to a "Request for Advance or Reimbursement", Standard Form 270 (SF-270) submitted by the RurAL Cap Inc.. Requests for reimbursements may be made as needed. The SF-270 must be submitted to the Denali Commission via fax, e-mail (finance@denali.gov) or mail in order for payment to be processed. The form is available on the OMB website: http://www.whitehouse.gov/OMB/grants/grants_forms.html. Payments shall be made in accordance with 2 CFR Part 215. Please contact the Denali Commission's Finance Specialist at (907) 271-1414 for further information about submitting this form. **No interest will be accrued on these funds.**

7. Reporting

Two forms of project reporting are required under this Award, listed below. RurAL Cap Inc. shall submit reports using the Denali Commission's on-line Project Database System, available at www.denali.gov. If there are technical limitations which may prevent the recipient from meeting this requirement, please contact the Program Manager listed in this agreement.

- a. **Progress Reports** shall be submitted on a quarterly basis. The first reporting period is March 1, 2011 to March 31, 2011, and quarterly thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports shall include the following:
 - i. Total project funding, including both Denali Commission funding and other project funding sources.

- ii. The total project expenditures for the project as of the end of the reporting period, including both Denali Commission and Other funding sources.
 - iii. Updated schedule and milestone information as identified in the Scope of Work
 - iv. Narrative summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.
 - v. **Non-Construction Projects** For minor repair and renovation projects or other non-construction projects, pictures should be provided of before and after, or photos that are representative of the funded activity, to the extent possible. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.
- b. **Federal Single Audits** shall be submitted annually, when required. In accordance with OMB Circular A-133, which requires [subpart 200] “Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part [subpart 205]. The determination of when an award is expended should be based on when the activity related to the award occurs.”

Recipients shall also submit single audits to the Federal Clearinghouse as designated by OMB. Information can be found on the following web-site:

<http://harvester.census.gov/sac/>

8. Project/Award Close-Out

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Denali Commission's on-line Project Database System, available at www.denali.gov. The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 7(a) “Progress Reports”
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s) developed under this Award. The format for acknowledgement of the Government's support for non-construction awards will vary with each award and must be agreed

upon between the Award recipient and the Denali Commission Project Manager. Costs associated with this requirement shall be paid out of the project funding received by the Award recipient from the Denali Commission.

9. Public Policy Laws and Assurances

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b (non-construction projects. This form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

10. Non-Compliance with Award Conditions

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

11. Program Manager, Financial Manager & Other Contact Information

Denali Commission	RurAL Cap Inc.
Gene Kane Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3025 Fax: 907-271-1415 E-mail: gkane@denali.gov	Cathie Clements Division Director, Community Service Project Manager 731 E. 8 th Avenue Phone: 907-865-7357 Fax: 907-279-6343 Email: cclements@ruralcap.com
Betty Sorensen Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501	Deborah Conover Accounting Manager Financial Contact 731 E. 8 th Avenue

Phone: 907-271-3415 Fax: 907-271-1415 E-mail: bsorensen@denali.gov	Phone: 907-865-7302 Fax: 907- 222-1834 Email: dconover@ruralcap.com
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